

Substance Use Disorder Program Notice of Privacy Practices

This Notice of Privacy Practices (“Notice”) describes how your substance use disorder (SUD) treatment information may be used and disclosed by MaineGeneral Health and its subsidiaries, Substance Use Disorder Programs (“SUD Program,” “we,” “our,” or “us”), and how you can get access to this information.

This Notice applies **only** to records protected under a federal law called 42 CFR Part 2 (“Part 2”), which includes information that would identify you as having sought, received or been referred for substance use disorder diagnosis, treatment or referral for treatment.

This Notice is in addition to MaineGeneral Health’s general Notice of Privacy Practices.

Our Legal Duties

We are required by law to: Maintain the privacy and security of your Part 2 protected records; provide you with this Notice explaining our legal duties and privacy practices; follow the terms of this Notice currently in effect; and notify you if a breach occurs that may have compromised the privacy or security of your Part 2 records.

How We May Use and Disclose Your Information

Uses and Disclosures for Treatment, Payment and Health Care Operations

With your single written consent, we may use and disclose your Part 2 protected information for treatment (including but not limited to care coordination with other health care providers), payment activities and health care operations.

You may revoke your consent at any time in writing, except to the extent action has already been taken in reliance on it.

Disclosures Without Your Consent

Federal law permits limited disclosures without your consent, including, but not limited to, medical emergencies, public health reporting, research, audit and evaluation, court orders, crimes on program premises and child abuse or neglect reporting.

Prohibition on Re-Disclosure

Federal law strictly prohibits re-disclosure of substance use disorder patient records unless expressly permitted by 42 CFR Part 2. Recipients of your Part 2 information may not re-disclose it unless authorized by your consent or permitted by law.

Use of Records in Legal or Administrative Proceedings.

Your Part 2 records cannot be used to investigate or prosecute you for a crime without a specific court order that meets Part 2 requirements. These records may not be used in civil, criminal, administrative or legislative proceedings without such an order.

Your Rights

You have the right to inspect and obtain a copy of your records, request amendments, request restrictions on certain uses and disclosures, request confidential communications, receive an accounting of disclosures, receive a paper copy of this Notice and file a complaint without fear of retaliation.

Complaints

Complaints may be filed with the MaineGeneral Privacy Officer or the U.S. Department of Health and Human Services Office for Civil Rights. MaineGeneral will not retaliate against you for filing a complaint.

Changes to This Notice

We reserve the right to change this Notice. Any changes will apply to all Part 2-protected information we maintain.

Required Federal Notice

Federal law protects the confidentiality of substance use disorder patient records. Disclosure of these records is strictly limited. Violation of these rules may result in civil and criminal penalties.